February 2, 2021

`r first\_name`

`r last\_name`

`r address`

`r address\_city`

,

`r address\_state`

`r address\_zip`

RE: **Vanderbilt Memory & Alzheimer’s Center Participant Registry**

Dear

`r salutation`

`r last\_name`

,

On behalf of the Vanderbilt Memory & Alzheimer’s Center, we are grateful for your membership in our **Participant Registry**. This letter is to remind you about the benefits of your Participant Registry membership. Please keep this letter for your records.

As you know, enrolling in our Participant Registry required a couple steps. First, you completed a 45-minute enrollment telephone call with

`r screen\_person`

. During the call, we collected information about your health history and what type of research studies you might want to join. As a member of the Participant Registry, here is what you can continue to look forward to:

* As part of your membership, you have agreed to let us contact you when we have a research opportunity for you. Our research success depends on volunteers, so thank you for your willingness to donate your time to our research activities.
* As a new Center, we only have 3 current studies, so you may not hear from us right away. However, we are growing, so new opportunities may become available.
* If you decide you no longer wish to be contacted by our staff, please email

`r screen\_person`

* and ask to be withdrawn from the registry.

In the meantime, please contact us with any questions or feedback about your registry membership. We are thankful for your commitment to our mission to conduct innovative research examining causes, prevention, and treatment for Alzheimer’s disease.

Warm regards,

Hannah Gavin

